



**CITY OF LODI
COUNCIL COMMUNICATION**

AGENDA TITLE: Monthly Protocol Account Report

MEETING DATE: August 15, 2012

PREPARED BY: City Clerk

RECOMMENDED ACTION: None required, information only.

BACKGROUND INFORMATION: The City Council, at its meeting of July 19, 2000, adopted Resolution No. 2000-126 approving a policy relating to the City's "Protocol Account." As a part of this policy, it was directed that a monthly itemized report of the "Protocol Account" be provided to the City Council.

Attached please find the cumulative report through June 30, 2012.

FISCAL IMPACT: Not applicable.

FUNDING AVAILABLE: See attached.

A handwritten signature in black ink, appearing to read "Randi Johl", written over a horizontal line.

Randi Johl
City Clerk

RJ/JMR

Attachment

APPROVED:

A handwritten signature in black ink, appearing to read "Konrad Bartlam", written over a horizontal line.

Konrad Bartlam, City Manager

PROTOCOL ACCOUNT SUMMARY

FISCAL YEAR 2011-12

Cumulative Report through June 30, 2012

Date	Vendor	Description	Amount	Balance
				Starting Bal. \$5,000.00
8/23/11	Nelson Photo Supplies	Certificate Holders	136.29	
8/23/11	Target	Sister City Gift Baskets	129.21	
8/23/11	Michael's Crafts	Sister City Dinner Candles & Confetti	24.68	
8/23/11	JoAnne's Fabrics	Sister City Dinner Tulle Doilies	6.45	
11/9/11	Staples	Certificate Holders	10.76	
11/14/11	Staples	Certificate Holders	47.71	
11/15/11	Creative Trophy & Engraving	Reorganization plaques	88.89	
12/13/11	Jan's Sweet Treasures	Christmas cookie deliveries	525.00	
12/13/11	Jan's Sweet Treasures	Reorganization meeting/reception	175.00	
1/3/12	Duncan Press	Business cards for Nakanishi & Mounce	70.00	
1/17/12	Staples	Certificate Holders	47.71	
2/3/12	Target & S-Mart	Supplies for Council reorganization	48.63	
4/17/12	Joann's Fabrics	Purple Ribbon for Certificates	2.14	
5/7/12	C. Sanders Emblems	100 City of Lodi Lapel Pins	318.20	
5/8/12	Village Flowers	Flowers for Family of Captain Joe Hansen	102.23	
6/28/12	1-800 Flowers	Flowers for Nakanishi family	112.04	
			<i>Total Expenditures: (\$1,844.94)</i>	Ending Bal. \$3,155.06

Prepared by: JMR